

China (Beijing)



CONSULTING & RESEARCH

MAIN TASKS:

The majority of the intern's time will be spent supporting the production of presentations and reports, covering market sectors such as automotives, machine tools, power generation, chemicals, steel and telecommunications.

Specific responsibilities as follows:

- Report and presentation support (structuring, information style, language proofing).
- Management of client newsletters (collection, selection and editing of articles).
- Management of the company's website (user analysis, content revamp, restructuring etc).
- Identification of new English information sources (complement to Chinese sources).

REQUIREMENTS:

Requirements:

- Candidate for Chinese, business or economics degree.
- Previous international internships.
- Competent computer skills (Word, Excel, PowerPoint).
- Fluent in both written and spoken English

LOCATION: BEIJING (CHINA)

DURATION: MARCH/APRIL 2007 FOR ABOUT 6 MONTHS

ALLOWANCES: MONTHLY SALARY AND HOUSING ALLOWANCE

INTERESSENTEN MELDEN SICH BITTE BIS

9. FEBRUAR 2007

UNTER DER E-MAIL-ADRESSE:

FRANK.BECKERT@IPC-DARMSTADT.DE