

As an integral part of the Deutsche Börse Group, Clearstream offers settlement and custody services to more than 2,500 customers world-wide, covering over 150,000 domestic and internationally traded bonds and equities. Clearstream's core business ensures that cash and securities are promptly and effectively delivered between parties, and that customers are always notified of the rights and obligations attached to the securities they keep under our custody. Without committed staff Deutsche Börse Group would not have developed into one of the most modern exchange organisations in the world. More than 2,900 employees work for the Group – a dynamic, highly motivated and international team.

For Deutsche Börse Group, Clearstream Banking AG, Marketing & Sales Support in Luxembourg we are currently looking for an

Intern – Marketing and Sales Support / Events (female/male)

As Intern - Marketing and Sales Support / Events within the section Marketing & Sales Sup. you will support the team in its various activities. More particularly, you will have the opportunity to participate in the preparation and organization of two international events.

Your responsibilities

- § Organization of the GSF summit and the Sibos exhibition
- § Preparation of event programs and invitations
- § Correspondence and registration follow up with participating customers
- § Support on site during the events
- § Support and assistance regarding other marketing events (e.g. roadshows, customer hospitalities, etc.)

Our requirements

- § Minimum of two years of undergraduate studies (Vordiplom, Bac +2)
- § Proficiency in written and spoken English German and French or German is an asset
- § Competent handling of MS-Office applications (especially Word, Excel and Power Point) Commitment, ability to work independently, accuracy and organizing abilities
- § Service-orientation, flexibility and commitment
- § Very good communication and presentation skills, ability to work in a team

Duration: 6 months

Start: asap

Working hours: 40 hours per week

Interested?

Then you can either apply online (www.deutsche-boerse.com/career) or send your application to the address below. We are looking forward to receiving your application! We would be happy to answer any queries you might have. Simply call us on +49-(0) 69-2 11-1 18 10.

Deutsche Börse Group
Recruitment / reference code 62000117
60485 Frankfurt
Germany