

ENGLAND



AUTOMOTIVE FORMULA 1 HIGH PERFORMANCE ENGINES INVESTMENT / PROJECT CONTROLLING

OVERVIEW OF THE POSITION:

THE COMPANY HAS RECENTLY BEGUN CONSTRUCTION OF A WORLD CLASS ENGINE MANUFACTURING AND TESTING FACILITY. THE AIM OF THE DEVELOPMENT IS TO CONSOLIDATE THE GROUP'S F1 ENGINE DEVISION INTO A SINGLE FACILITY AT BRIXWORTH.

TO ASSIST THIS PROJECT IN INVESTMENT CONTROLLING THE COMPANY IS LOOKING FOR AN ENTHUSIASTIC INTERN WITH GOOD COMMUNICATION AND ANALYTICAL SKILLS AND A BASIC KNOWLEDGE OF BOTH INVESTMENT CONTROLLING & ACCOUNTING AND CONSTRUCTION ENGINEERING.

AS A MEMBER OF THE FINANCE TEAM YOU WILL GAIN EXPERIENCE OF INVESTMENT CONTROLLING AND PROVIDE AN INTEGRAL LINK BETWEEN THE PROJECT TEAM (WHO MANAGE THE INTERESTS OF THE COMPANY) AND EXTERNAL CONSULTANTS (WHO PROVIDE QUANTITY SURVEYING, ARCHITECTURAL AND MECHANICAL & ELECTRICAL SERVICES).

TASKS:

INVESTMENT CONTROLLING:

- PROVIDE DETAILED LINE ITEM ANALYSIS OF ACTUAL AND FORECAST SPENDING WITH EXPLANATIONS OF VARIANCES (ACTUAL VS. BUDGET AND ACTUAL VS. FORECAST).
- PREPARATION OF SCHEDULES AND INFORMATION TO FEED INTO THE EXPECTED ACTUAL PROCESS (CURRENT YEAR FORECAST) AND THE OPERATIVE PLAN PROCESS (3 YEAR ROLLING FORECAST). THIS WILL INCLUDE FORECASTING OVERHEAD AND CAPITAL SPENDS, DEPRECIATION AND CASH FLOW TOGETHER WITH IDENTIFYING FUNDING REQUIREMENTS FROM GROUP TREASURY.
- ASSIST IN MAINTAINING BOTH THE INVESTMENT AND FIXED ASSET MODULES OF SAP. THIS WILL INVOLVE SETTING BUDGETS, CREATING ASSETS UNDER CONSTRUCTION AND CAPITALISING THE FINAL ASSETS.
- SUPPORT THE PROJECT TEAM WITH FINANCIAL QUERIES, FOR EXAMPLE RAISING PURCHASE REQUISITIONS, CHANGING THE INVESTMENT STRUCTURE, CREATING NEW INVESTMENT POSITIONS AND SETTING BUDGETS.

REPORTING:

- ATTEND WEEKLY REVIEWS WITH THE PROJECT & INVESTMENT CONTROLLING MANAGER AND PROVIDE FINANCIAL INFORMATION TO THE PROJECT TEAM ON A REGULAR BASIS.
- CONTRIBUTE TO THE PREPARATION OF THE MONTHLY FINANCIAL SUMMARY TO BE PRESENTED TO THE MANAGEMENT TEAM ONCE A MONTH BY THE CONTROLLING DEPARTMENT.
- PREPARING VARIOUS FINANCIAL REPORTS AND PRESENTATIONS AS REQUIRED BY THE BUSINESS. ON A WEEKLY BASIS THE FINANCIAL STATUS OF THE PROJECT IS REVIEWED BY THE INTERNAL PROJECT TEAM AND ON A MONTHLY BASIS BY THE STEERING COMMITTEE.

OTHERS:

- SUPPORT THE PROJECT & INVESTMENT MANAGER AND FINANCE DIRECTOR AS REQUIRED.

REQUIREMENTS:

- PRACTICAL UNDERSTANDING OF ACCOUNTING AND CONTROLLING PRINCIPLES.
- BASIC KNOWLEDGE OF CONSTRUCTION ENGINEERING.
- PROFICIENCY IN USING EXCEL AND POWERPOINT TO ANALYSE AND PRESENT FINANCIAL INFORMATION.
- GOOD COMMUNICATION SKILLS.
- PROFICIENCY IN THE ENGLISH LANGUAGE.
- ENTHUSIASM TO WORK IN HIGH-PACED FORMULA 1 ENVIRONMENT

LOCATION: BRIXWORTH / ENGLAND
 STARTING DATE: JANUARY - FEBRUARY 2008
 DURATION: 6-7 MONTHS
 SALARY: 12,300 GBP P.A.

INTERESSENTEN MELDEN SICH BITTE BIS:

AS SOON AS POSSIBLE

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